

The County of Placer, California
is seeking a highly skilled professional for the position of

ASSISTANT DIRECTOR OF PUBLIC HEALTH

(Assistant Client Services Program Director)

DEPARTMENT OF HEALTH AND HUMAN SERVICES

(Unclassified Management)



Annual Salary (effective October 28, 2017): \$107,922 - \$131,198

Effective June 9, 2018, a 3% general wage increase will be added to the annual salary.

This recruitment will be open until filled. To be considered for the first round of interviews, application materials must be submitted by November 9, 2017 at 5:00 PM.

To apply for this outstanding career opportunity, please submit an application via the County's website at www.JobsAtPlacerCounty.com.



THE DEPARTMENT OF HEALTH AND HUMAN SERVICES (HHS)

By placing people first, HHS provides a unified system of quality services to safeguard the health and well being of the people in Placer County communities and to realize its vision to help keep children, adults, and families healthy, and to ensure that animals are valued and cared for. Placer County HHS is dedicated to fostering a positive and community-based services approach between employees and our community—the Placer Model. In addition to reflecting innovation, the Placer Model is built on collaboration with many community and local agency partners and the foundational belief that the services provided must be research based, cost effective, and sustainable.

The Department consists of Administration, Adult System of Care; an integrated Children's System of Care; Public Health, Animal Services and Environmental Health; and Human Services and the Women Infant and Children's program. These programs offer services throughout the County, with offices in the Auburn, South Placer, and the North Lake Tahoe areas. Services are offered on-site in other communities as well. In total, the Health and Human Services Department has 749 allocated permanent positions (641 permanent employees), approximately 54 extra help-temporary employees, and a fiscal year 2017/2018 annual budget of \$200 million.

Placer County's commitment to local government services, innovative and effective management of the available resources and the outstanding professionalism and commitment of its employees has consistently resulted in quality based outcomes that are among the best in the state. HHS is committed to transformational management and consistently engages the best and brightest of its management team to identify and implement service redesigns that directly benefit residents, businesses, schools, criminal justice systems, and the broad array of community partners we are honored to work alongside. This commitment to service redesign allows the department to grow state and federal funding while reducing the general fund contribution both in real dollars and as a percentage of operating costs.

THE OPPORTUNITY

The Assistant Director of Public Health is an unclassified position. This division is comprised of 91 positions (73 permanent employees) and an annual budget of approximately \$17 million. In addition, this management position recommends priorities for Division resources, serves as the lead member of the Division's management team, and exercises direct supervision over management, supervisory, professional, technical and clerical personnel. This position reports to the Director of Public Health and has senior management responsibility for planning, organizing, and directing the day-to-day operations of the major program area listed below.

Public Health serves all people of Placer County by preventing disease, injury, premature death and disability; by promoting healthy lifestyles, behaviors and environments; and monitoring, controlling and investigating communicable diseases; enforcing laws and regulations that protect health and ensure safety; facilitating access for eligible families to health care for Medi-Cal, California Children's Services, Child Health and Disability Prevention (CHDP), and other public programs; and preparing for and responding to public health emergencies and disease outbreaks.

EMPLOYER OF CHOICE AND QUALITY OF LIFE

Placer County is a delightful place to live and work. The Placer County headquarters in Auburn is only 35 miles from Sacramento and 100 miles from San Francisco and Reno. Stretching from the suburban outskirts of the Sacramento Valley to the mountains of the North Lake Tahoe region, quality of life in Placer County is truly the key to its attractiveness. The County's expansive elevation and landscape encompasses valley grasslands, oak-covered foothills, and snow-capped mountains. Recreational prospects abound in the County's numerous rivers, lakes, state parks and ski resorts. Three vibrant suburban communities make up the south and western areas of Placer County and offer world-class shopping and dining, cultural activities, and the chance to tee off at one of several championship golf courses. The foothills, home to the world-famous Gold Country, offer well-stocked rivers and tree-lined lakes. In

the spring and summer months, adventure seekers can compete in the annual Western States Endurance Run/Ultra Marathon and the Western States Endurance Ride/Tevis Cup; search for gold on the American River; hike old wagon trails through the Tahoe National Forest and Auburn State Recreational Area; or enjoy the Big Tree Grove, waterfalls, camping, back-packing, and nature photography. Water enthusiasts of all skills levels can enjoy canoeing, kayaking, and white-water rafting trips on the picturesque American River. The High Country offers adventure as well as rest and relaxation. The resorts of North Lake Tahoe provide abundant opportunities for hiking, camping, mountain biking, horseback riding, and boating during the summer and fall seasons. Winter and early spring bring skiing, snowboarding, snowshoeing, ice skating, sledding, and snowmobiling in and around seven ski resorts, including the world-renowned Squaw Valley. Year-round entertainment and cultural activities are available at numerous musical and festival events, local galleries, theaters, museums, boutiques, specialty shops, farmers markets, and extensive wine-tasting venues. From east to west, Placer County offers open space for peace, quiet, or adventure to enjoy leisure time to the fullest.

THE IDEAL CANDIDATE

In addition to the minimum education and experience requirements, the ideal candidate for the position of Assistant Director of Public Health will have:

- experience in local government management and budgeting;
- qualified professional experience in public health, medicine, or public administration for program direction and coordination;
- success in managing multiple priorities in an integrated services setting; and
- a reputation for absolute integrity and professionalism.

MINIMUM QUALIFICATIONS

It is the responsibility of applicants to identify in their application materials how they meet the minimum qualifications listed below.

Experience: Five years of increasing responsible experience in a public health and/or human service agency, including at least three years of administrative and management responsibility. Experience in a Health and/or Human Services Agency is preferred.

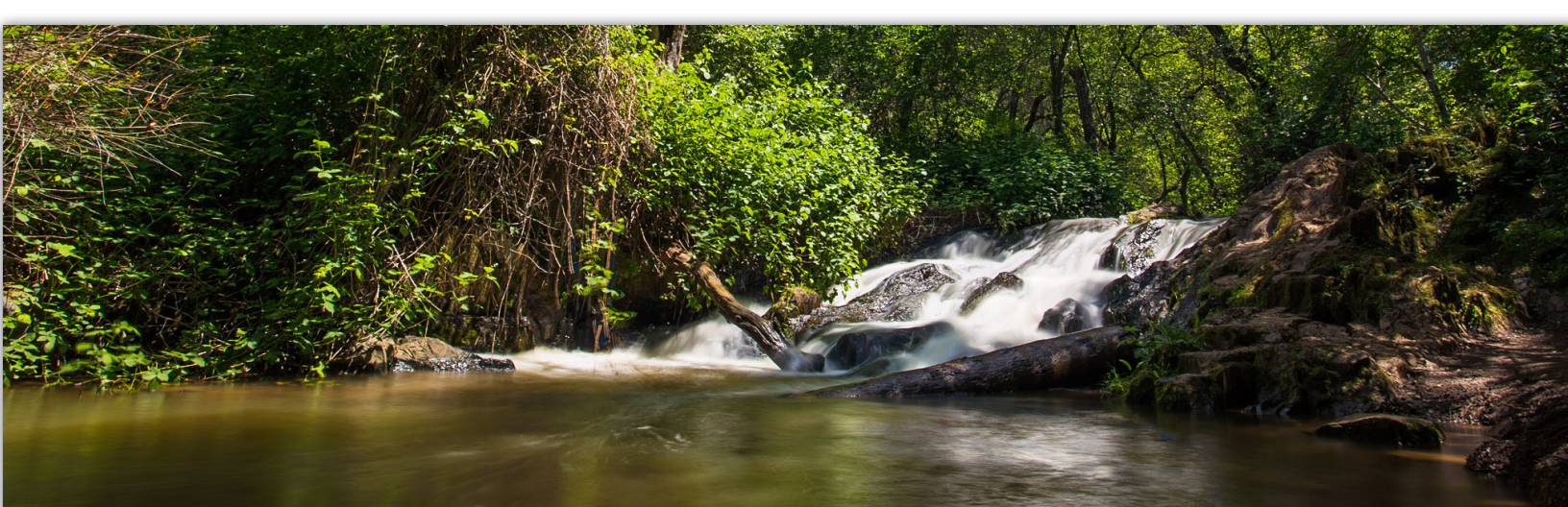
Training: Equivalent to a Bachelor's degree from an accredited college or university with major course work in business, public administration, public health, health science, sociology, psychology, counseling, behavioral sciences or a related field.

License or Certificate: May need to possess a valid driver's license as required by the position. Proof of adequate vehicle insurance and medical clearance may also be required.

COMPENSATION AND BENEFITS

Salary: The monthly salary range for this unclassified management position is \$8,993 to \$10,933 paid biweekly (26 pay periods annually). A longevity increase of five percent is added to the salary after five years are obtained at the top step.

In addition, the County offers an attractive benefits package. The following information represents benefits available to permanent Placer County employees as of January 1, 2017. Please note that benefit levels and payment amounts are subject to change, based on County Executive Office/Board of Supervisors mandates.





Supplemental Compensation: The County provides \$2,100 per calendar year in supplemental compensation to be utilized in the following ways: to pay for health and/or dental deductibles and co-pays, to pay for dependent care expenses, cash (this is considered taxable income), or in contributions to a 401 (k) plan.

Annual Leave: The County provides management employees 100 hours of management leave to be used as time off or cash as well as a competitive vacation and sick leave package and thirteen (13) paid holidays per year. Additional hours of management leave are available based on annual salary multiplied by 4% less \$1,500 divided by the hourly rate of pay.

Health Insurance: Health coverage is available through CalPERS with the County paying a major portion of the cost for the employee as well as dependents. Health care benefits are also available in retirement.

Dental and Vision Insurance: Dental and vision insurance are fully paid by the County for the employee and dependent dental and vision coverage is also available.

Life Insurance: A fully paid double indemnity life insurance policy of \$50,000 is provided for the employee. An accidental death policy of \$10,000 is also fully paid by the County.

Retirement Plans: Employees are covered by Social Security and the California Public Employees' Retirement System (CalPERS). Due to recent California Legislative action, your CalPERS Pension formula is dependent upon your hire date with Placer County. Both a 457 deferred compensation plan and a 401(k) plan are available at the employee's option.

APPLICATION AND SELECTION PROCESS

This recruitment will be open until filled. To be considered for the first round of interviews, application materials must be submitted by November 9, 2017 at 5:00 PM. To apply for this outstanding career opportunity, please submit an application and responses to the supplemental questionnaire via the County's website at www.JobsAtPlacerCounty.com. Appointment to this position will be contingent upon successful completion of a post-offer pre-employment background investigation, including fingerprint clearance, and physical examination.

HUMAN RESOURCES DEPARTMENT

145 Fulweiler Avenue, Suite 200
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Main Telephone: (530) 889-4060
<http://www.placer.ca.gov/jobs>

Placer County is an equal opportunity employer and is committed to an active nondiscrimination program.



Thank you for your interest in employment with Placer County. Placer County is an equal opportunity employer and is committed to an active nondiscrimination program. It is the stated policy of Placer County that harassment and retaliation is prohibited and that all employees and applicants shall receive equal consideration and treatment. All recruitment, hiring, transfer and promotion will be based on the qualifications of the individual for the positions being filled regardless of sex, sexual orientation, race, color, ancestry, religious creed, national origin, physical disability (Including HIV and AIDS), mental disability, medical condition (cancer or genetic characteristics/information), age (40 or over), marital status, pregnancy, childbirth and related medical conditions, or any other classification protected by federal, state or local laws or ordinance.